



TLILIC2001A LICENSE TO OPERATE A FORKLIFT TRUCK LESSON PLAN-EXPERIENCED

Resources	
Trainer Resources	Learner Resources
Toyota forklift	Learner guide
Audio visual equipment-Refresher Powerpoint & DVD's	Assessment instrument
Classroom facilities	Application form (Worksafe)
Traffic signs, devices, shelving, trucks, containers	Learner questionnaires

Duration	1 Day
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Timing	Activity	Resources & Notes
0800	Introduction & Housekeeping Introduce the Trainer Housekeeping / OHS Requirements / Worksafe requirements Introduce Learners	<ul style="list-style-type: none"> Student / Course List Application form (Worksafe)
0810	Outcomes and course outline National High Risk Work License Class code LF	<ul style="list-style-type: none"> Learner Guide Refresher Powerpoint Presentation
0820	Presentation <ol style="list-style-type: none"> Plan work Conduct routine checks Shift load Shut down and secure forklift truck 	<ul style="list-style-type: none"> Learner Guide Refresher Powerpoint Presentation Toyota forklift Traffic signs, devices, shelving, trucks, containers
0930	Morning Tea	<ul style="list-style-type: none">
0945	Revision	<ul style="list-style-type: none"> Learner Guide
1000	Theory Assessment 66 written questions and 8 calculations questions	<ul style="list-style-type: none"> Assessment Tools
1230	Lunch	<ul style="list-style-type: none">
1300	Practical Assessment Task 1. Identify hazards Task 2. Pre-start checks Task 3. Post start checks Task 4. Operate forklift to the full range of its capability Task 5. Shut down procedures	<ul style="list-style-type: none"> Toyota forklift Traffic signs, devices, shelving, trucks, containers
1600	Session Summary Summarise learning outcomes	<ul style="list-style-type: none">

Timing	Activity	Resources & Notes
1630	Feedback Please complete and return the Evaluation Forms.	<ul style="list-style-type: none"> • Learner questionnaires
1630	End of Lesson	<ul style="list-style-type: none"> •

Note: This Lesson Plan is to be used as a guide only.